

Adding Animation to Objects in PowerPoint

1. Selecting an Object:
 - Click on the object (text box, image, shape, etc.) that you want to animate.
2. Accessing Animation Options:
 - Go to the "Animations" tab in the PowerPoint ribbon.
3. Choosing an Animation:
 - In the Animation group, click on the "Add Animation" dropdown arrow to view the available animation effects.
 - Select the desired animation effect from the list. You can hover over each effect to see a preview.
4. Applying Entrance Effects:
 - Entrance effects animate objects onto the slide at the beginning of a slide transition.
 - Choose from options such as "Fade," "Fly In," "Appear," etc.
5. Adding Emphasis Effects:
 - Emphasis effects highlight or draw attention to objects already on the slide.
 - Common emphasis effects include "Grow & Shrink," "Spin," "Color Pulse," etc.
6. Inserting Exit Effects:
 - Exit effects animate objects off the slide at the end of a slide transition.
 - Examples include "Fade," "Fly Out," "Disappear," etc.
7. Setting Timing and Duration:
 - After applying an animation effect, you can adjust its timing and duration.
 - Click on the "Animation Pane" button in the Advanced Animation group to open the Animation Pane.
 - In the Animation Pane, click on the arrow next to the animation to expand its options.
 - Adjust the Start, Duration, Delay, and other settings as needed.
8. Customizing Animation Options:
 - Use the "Effect Options" button in the Animation group to access additional customization options for certain animation effects.
 - This includes options like direction, speed, sound effects, and more.
9. Adding Motion Paths:
 - Motion paths allow you to animate objects along a specified path on the slide.
 - Click on the "Add Animation" dropdown arrow and select "Motion Paths."

- Choose a motion path from the list, then click and drag on the slide to define the path for the object.

10. Previewing Animations:

- To preview animations, go to the "Animations" tab and click on the "Preview" button.
- This will play the animations on the current slide to give you an idea of how they will appear during the presentation.

11. Saving Changes:

- Remember to save your presentation after adding animations to preserve your work.

By following these steps, you can effectively add animations to objects in PowerPoint to create dynamic and engaging presentations.