

Topic 11:-**Sum, Subtract, Multiplication, Divide**

In Excel, you can perform basic arithmetic operations like addition, subtraction, multiplication, and division using formulas and functions. Here's how to do each of these operations:

1. Addition (+):

To add numbers in Excel, you can use the SUM function or simply use the plus (+) operator within a formula.

Using the SUM function:

```
=SUM(A1, B1)
```

This formula adds the values in cells A1 and B1.

Using the plus operator:

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```
=A1 + B1
```

This formula also adds the values in cells A1 and B1.

2. Subtraction (-):

To subtract numbers in Excel, you can use the subtraction operator (-) within a formula.

For example:

```
=A1 - B1
```

This formula subtracts the value in cell B1 from the value in cell A1.

3. Multiplication (*):

To multiply numbers in Excel, you can use the multiplication operator (*) within a formula.

For example:

```
=A1 * B1
```

This formula multiplies the values in cells A1 and B1.

4. Division (/):

To divide numbers in Excel, you can use the division operator (/) within a formula.

For example:

=A1 / B1

This formula divides the value in cell A1 by the value in cell B1.

Keep in mind that when using formulas in Excel, you should reference the cells that contain the values you want to operate on. Excel will automatically update the results if you change the values in the referenced cells.

You can also use cell references in formulas to perform more complex calculations, such as multiplying the contents of multiple cells, subtracting the results of two calculations, and so on. Excel is a powerful tool for performing various mathematical operations on your data.