# Government of India/State Department of….

**FORM-GST-RFD-03**

*[See Rule --]*

# Notice of Deficiency on Application for Refund

Notice Reference No. : Date: <DD/MM/YYYY>

# To

(GSTIN)

(Name)

(Address)

Application Reference No. (ARN) …………Dated ………<DD/MM/YYYY>……

This is with reference to your Refund application referred above, filed under section of the Goods and Services

Tax Act, 20--. The Department has examined your application and certain defects were observed from preliminary scrutiny which are as under:

| Sr No | Description( select the reason from the drop down of the Refund application) |
| --- | --- |
| 1. |  |
| 2. |  |
|  | Other{ *any other reason other than the reason select from the ‘reason master’*} |

You are directed to file fresh refund application after the rectification of above deficiencies.

Date: Signature (DSC):

Place: Name of Proper Officer:

Designation: Office Address: